

**Oregon Virtual Academy
Board Meeting Minutes**

Date: 11-13-20
Note Taker: Megan Caldwell

Participants:

Voting Board Member: Myk Herndon, Paul Tannahill, Franklin Roberts, Megan Trow, MJ Sandall, Barry Jahn,

ORVA Academic Team Members: Nicholas Sutherland, Melissa Hausmann, Ashley Smithey, Chelsea Gill, Melinda Kramer, Jamie Stiles, Stephanie Martin

K12 Regional Team: Paco Burke, Julia Kozlov, Sheila Shiebler

Other Attendees: Matt Lowe, Connor Delany

[Meeting Recording](#)

Call to Order at 8:31 AM

Agenda Item: Audit Report	
Discussion: Mr. Delany shared the audit reports issued and have an overview of the audit finding. Review the Communication letter here and the 2020 state summary here +	

Agenda Item: Financial Packet through October 2020	
Discussion: Mr. Burke gave an overview of the financials through October 2020. See the full financial report here . Mr. Herndon recommends approval of the proposed payment to K12.	

Agenda Item: Staffing Report	
Discussion: Mr. Sutherland gave an overview of the staffing report. See the full staffing report here .	

Agenda Item: Benefits Renewal Survey Findings and Vendor Proposals	
Discussion: Mr. Sutherland gave an overview of the staff benefits survey results and the vendor proposals. See the survey results here . See COBRA benefits proposal here . Ms. Martin shares concerns and frustrations experienced with Health Equity. The options are to move to Hagan Hamilton and hire an HR Administrator or go back with Insperity to manage the benefits for us. Mr. Sutherland shares there is about a \$35,000 cost increase to stay with Hagan Hamilton over moving back to Insperity.	

Agenda Item: Academic Update and SIP Plans	
Discussion: Mr. Sutherland and the leadership team gave an overview of the academic	

performance. See the full report [here](#).

Agenda Item: Consent Agenda	
Discussion:	
Action: Mr. Hendon moved to approve the consent agenda items. Mr. Franklin seconded the motion. All were in favor with none opposed. The motion carried.	

Agenda Item: Executive Session	
Discussion: Mr. Lowe shares correction to the executive session reference to ORS 192.660.(2)(f). The Board adjourns to executive session.	

Agenda Item:	
Discussion: Mr. Herndon as who will manage benefit services in replacement of Hagan Hamilton. Mr. Sutherland responds with Accrue COBRA Management Services. Mr. Herndon suggests that they revise the compensation for the added HR Admin role of an additional 50% and suggest placing a temp in the role until a permanent candidate has been chosen,	
Action: Mr. Herndon moves that we remain with Hagan Hamilton for Benefit Package except for replacing Health Equity with Accrue COBRA management Services. Mr. Roberts seconded the motion. All were in favor with none opposed. The motion carries.	

Agenda Item:	
Discussion: Mr. Lowe shares that he will reach out to discuss the next steps. There will be no action today but will be working closely with k12 regarding the next steps. Mr. Jahn shares we need more information and more time.	
Action:	

Agenda Item: Agenda Modifications.	
Discussion: Mr. Jahn shares that the agenda has been modified to account for time.	
Action: Mr. Jahn moves to approve the modified agenda. Mr. Herndon seconds the motion. All were in favor with none opposed. The motion passes.	
Agenda Item: Updates from Marshal Coba	

<p>Discussion: Mr. Coba introduces himself and gives an overview of current legislative issues. Mr. COBA was closely involved in the opening and the vote with ODE to open ORVA. Mr. COBA is a contract lobbyist and works with ORVA and a few other clients. The governor recent press conference has announced a two-year freeze. The governors term ends in 2 years and it will be interesting to see who the democratic candidate will be. Online school and school options is an issue people are looking at. After the election, the democrats still have control in the house and Mr. Coba gives a review of the race results in Oregon. Mr. Coba knows everybody and has good access to the governor and her office.</p>
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<p>Agenda Item: Meeting changes/adjustments.</p>	
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<p>Discussion:</p>

<p>Action: Mr. Jahn moves to call special board meeting on November 19th at 6:00 PM and change the regular meeting in December to the 15th at 6:30 PM. Ms. Sandall seconded the motion. All were in favor with none opposed. The motion passes.</p>

<p>Agenda Item: Modified SIP Goals</p>	
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<p>Discussion: Mr. Sutherland gives an update/overview of the SIP goals and the PD plan. See full report here.</p>
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<p>Agenda Item: Board Self Evaluation</p>	
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<p>Discussion: Mr. Jahn gives an overview of the board self-evaluation results.</p>

Adjournment @3:31 PM