

**Oregon Virtual Academy
Board Meeting Minutes**

Date: 4/13/2021
Note Taker: Trisha Wick

Participants:

Voting Board Member: Barry Jahn, Franklin Roberts, Megan Trow, Myk Herndon, Paul Tannahill, Mary Jean Sandall, Steven Isaacs

ORVA Academic Team Members: Melissa Hausmann, Chelsea Gill, Kerry Foley, Ashley Smithey, Jamie Stiles, Tiffany Folsom, Megan Caldwell

K12 Regional Team: Julia Koslov

[Meeting Recording](#)

Call to Order at 6:31 pm

Agenda Item: Approval of Agenda	
Discussion: No changes were made to the Agenda	

Agenda Item: Board Calendar Update	
Discussion: Mr. Herndon shares that we need to notify NB with a Letter of Intent by end of month to the charter of any changes. Mrs. Hausmann shares the HSS Grant was submitted to ODE and part 1 has been approved. Mr. Herndon needs to contact OSBA to get updates. Ms. Sandall has offered to follow up with the update with Spencer Lewis. Once policy is received from OSBA it will need to go to Ms. Sandall.	

Agenda Item: Committee and Timelines	
Discussion: Mr. Hess shares an overview of the ED search and what is expected for 21/22 SY. Candidate screening will take place April 15 th to May 1 st . The Interview committee will consist of 11 people. 3 board members (Myk Herndon, Barry Jahn, Franklin Roberts) 4 teachers (Bonnie Evenson, Heather Colbert, Sheila Heino, Tiffany Folsom) 3 admin (Stephanie Martin, Ashley Smithey, Chelsea Gill) and 1 parent (Julie Nelson). First round of interviews will be May 1 st to May 8 th to select 6 to 8 candidates.	

Agenda Item: Update on <i>transition to LS/FuelEd</i>	
Discussion: Mr. Jahn shares the LS Transition Question Table from Ms. Foley. The board is working towards answering all the questions and get the admin team up to speed. The goal is to have this completed by next board meeting.	

Agenda Item: Website Update	
Discussion: Mr Jahn shares the ORVA Website Sitemap Project. Kat and Tracy working through the first phase of kickoff and Lorna is working on the data transfer piece. Mr Herndon is getting estimates and contracts that he will be running by our legal and should have 3 contracts for approval if necessary, on April 27 th for our website.	

Agenda Item: Executive Director Update	
Discussion: Ms. Hausmann gives an update on re-registration and enrollment. We currently have 1296 student re-registering, 167 not re-registering, 40 undecided, 1496 unknown (69 are pending WD and 212 are Seniors). 27 new student applications received but not fully approved. Re-registration deadline was April 23 rd set by the board for budgeting purposes. Mr Jahn & Mr. Herndon question whether we should push back the re-registration date to the end of the month or until we can get the unknown re-enrollment numbers down. Ms. Hausmann will meet with Mr. Jahn & Mr. Herndon on April 15 th to discuss whether re-registration deadline will remain or if they will extend the date. State testing will be taking place. Testing will be shortened. Staff test training will be April 16 th for proctor training. The student testing window is May 3 rd -21 st . There are 655 Opt-Out plus 47 pending WD's. 1048 students are projected to test this SY. 18 sites booked and 5 locations have not been secured due to being a rural town or limited options. They are pushing the Opt-Out form heavily this year due to the pandemic.	

Agenda Item: RFP Update	
Discussion: Mr Herndon shares that the RFP Update was posted April 6 th . RFP is a contract for 26 mo with the selected vendor for the initial year for computers for teachers and staff to continue into the next SY. It'll include replacement computers for students and software that will monitor the programs. Will work on getting a server to house the website as well as SharePoint or OneDrive with Office365. We will need to get our Office365 license then we can move forward.	

Meeting Adjourned @ 7:43 pm