



Regular Board Meeting Minutes

October 25th, 2022

Note Taker: Nicolle Hansen

Participants:

Voting Board Members: Franklin Roberts, Myk Herndon, Paul Tannahill, Natalia Guerra-Hughes, & Doug Bragg

ORVA Academic Team Members: Jamie Stiles, Rebecca Chitkowski, Caitlin Klenz, Mindy Kramer, Stephanie Martin, Leanne Moll, & Ashley Smithey

[Meeting Recording](#)

Call to Order at 6:33 PM

Agenda Item: Approval of Agenda	
Discussion: Franklin Roberts adds a statement of acknowledgement that the board has received the letter of termination of agreement from Fuel Ed. Agenda was approved.	
Agenda Item: Tech Updates	
Discussion: David Spitzer shares two trending topics: if students are not able to use Microsoft Office or if it is showing as a trial period, this means that students have not logged in with their new credentials yet; students grades K-8 that has Lenovo laptops, if the Function 4 key is accidentally pushed, this will mute their microphone in all software, pressing F4 again will turn the mic back on and fix this issue.	
Agenda Item: Google Shared Drive	
Discussion: Franklin states that technological issues with Google shared drive have been resolved and explains to new board members how to access the shared drive with their ORVA Board account.	
Agenda Item: Board Training Topics	
Discussion: Franklin will be meeting and working with Kristin Miles (from Oregon School Board Association) to come up with an onboarding plan for board members. During work sessions, the board will do some training including topics such as mental health & wellness, and what it takes to be a board member and the duties it entails.	
Agenda Item: Finance Report	

Discussion:
Hallie Puncochar shares the [Financial Report](#) for September 2022. Hallie states that our audit has been completed and came out very well; Conor will present our financial audit at the November board meeting.

Agenda Item: Executive Director Report & Staff Culture Survey Results	
Discussion: Jamie and the Board discuss Novembers board meeting. All unanimously agree to move the regular meeting from 11-22-22 to 11-29-22. Jamie Stiles shares her Executive Director Report for October 2022 . Jamie also included the Fall Staff Engagement Survey Results via Culture Amp in her report.	

Agenda Item: Items for Approval – Previous Meeting Minutes
Action: Myk Herndon makes a motion to approve the previous meeting minutes. Paul Tannahill seconds the motion. All were in favor, none opposed. The consent items have been approved.

Agenda Item: Approve SY22-23 Student Handbook
Discussion : Jamie Stiles gives an overview of the 2022-2023 handbook: student code of conduct, retention, promotion, available documents, harassment, how to file a complaint, Acceptable use policy for computers, and the change with regards to the ORS that states virtual schools need to provide internet stipends to their families – this has been an issue for ORVA in the past, due to some checks not getting cashed. Rather than sending a check equivalent to \$10 per month for each family, ORVA will send a MiFi device that will provide internet access needed for students to participate.
Action: Natalia Guerra-Hughes makes a motion to approve the 22-23 handbook. Paul Tannahill seconds the motion. All are in favor, none were opposed. The motion passes to approve the SY 2022-2023 student handbook.

Meeting adjourned at 7:41 PM