



**Board Meeting Minutes**  
**Tuesday, January 24, 2023**  
**[Meeting Recording](#)**

I. PRELIMINARY

1. Call to Order at 6:33 pm
2. Present: Board Chair & Secretary Franklin Roberts (Term 2020-23), Treasurer Myk Herndon (Term 2021-24), Members Paul Tannahill (Term 2021-24); Emily Dray (Term 2022-25); Natalia Guerra-Hughes (Term 2022-25); Doug Bragg (Term 2022-25); Sandi Patrick (Term 2022-25)  
EVA Academic Team: Executive Director Jamie Stiles, Interim Executive Director Brian Gardner, Operations Manager Stephanie Martin, Finance Manager Hallie Puncochar, Director of Special Programs Ashley Smithey, Student Support Admin Mindy Kramer, Elementary Principal Leanne Moll, Middle School Principal Caitlin Klenz, & High School Principal Becky Chitkowski
3. Approve Agenda – The agenda was approved as written.

II. COMMUNICATIONS

Public Comments – Sign-up link: <https://forms.gle/w6NK7v7RzJturs1c7>  
There were no public comment sign-ups for this meeting.

III. PRESENTATION / DISCUSSION / POSSIBLE ACTION

1. Executive Session – The Board met in executive session under ORS 192.660(2)(f) (records exempt from disclosure-attorney client privileged communications) and ORS 192.660(2)(h) (to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation likely to be filed).
2. Check in with board members – Franklin asks the board members if they have questions, if there is anything needing to be addressed in the next board meeting, or if there is anything that has been missed.
3. Committees for the board – Franklin explains Article 4: Committees in the EVA Board By-Laws and states there will be 3 board members per each committee developed. Committees that the board will be forming are the Charter Renewal Committee, Executive Director Evaluation Committee,
4. Charter Renewal – Franklin and Jamie go over information for the EVA charter renewal agreement with North Bend School District; discussion of the renewal with NBSD will be held at their board meeting on March 16<sup>th</sup> at 6 pm.
5. ED Evaluation – Upon formation of the Executive Director Evaluation Committee, the designated members will bring to the board some recommendations of a formal process to complete a full evaluation, as opposed to last school year's ED Lite Eval.
6. Position of Vice-Chair – Franklin informs the board that the vice chair position is available. Should the Board Chair be unavailable to conduct a meeting, the Board Vice Chair will serve as a stand in for the meeting.
7. Radar items – Franklin shares that the board will be looking to update the By-Law, revisiting board goals, and having regular professional development at board work sessions again.

IV. EVA TEAM TOPICS

1. Finance Report – Hallie Puncochar shares her [2022-2023 Budget](#) sheet and financial report for [December 2022](#).
2. Executive Director Report – Jamie Stiles shares her ED Report for [January 2023](#).

V. CONSENT ITEMS FOR APPROVAL

- A. Previous Meeting Minutes – Doug Bragg makes a motion to approve the meeting minutes consisting of the 11/2/22 Special Session, 11/8/22 Work Session, 11/29/22 Regular Board Meeting, and 12/13/23 Work Session. Sandi Patrick seconds this motion. All were in favor with none opposed. The motion passes.

VI. ACTION ITEMS

- A. Charter Renewal Committee – Paul Tannahill makes a motion that the board follows the Charter Renewal Committee. Doug Bragg seconds this motion. All were in favor, none opposed. The motions passes.
- B. ED Evaluation Committee – Myk Herndon makes a motion that the board forms the Executive Director Evaluation Committee. Sandi Patrick seconded the motion. The motion passes.
- C. Election of Vice-Chair – No action taken at this time.

VII. ADJOURNMENT

The Board Chair adjourned the meeting at 8:24 PM