

ATTENDANCE

at Evergreen Virtual Academy



Welcome
to EVA!!
2026-2027
School Year

I'm Britney Hague, the Compliance Officer at EVA. I am your go-to person for all things attendance and truancy. Many families wonder how attendance works at virtual schools. I hope this helps to answer any questions you may have.

Attendance is made through attendance contacts.

Attendance contacts can be made through any two-way, substantive interaction between a student and staff.

Who?

Staff members
mark student attendance

What?

Attendance is made through **attendance contacts** with a staff member

When?

Students are required to make attendance contacts **every school day.**

How?

Any **two-way substantive interaction** between student & staff

How to Make Attendance Contacts

Attend a LIVE Class
Connect Session



Submit an
Assignment



Attend an
In-Person Event



Watch a Class
Recording AND
Email Teacher After
Watching



2-way Email
Exchange with Staff



Phone Conversation
with Staff



2-way Text
Exchange with Staff



**ATTEND
LEARN
SUCCEED**

- Attend a live class
- Watch a class recording and email teacher after watching
- 2-way phone call, email exchange, or text exchange with staff
- Submit an assignment or test

Excused Absences

Let us know if your student will be absent.

Just submit this
FORM

<https://bit.ly/EVA-Excused-Absence>

At EVA, truancy is defined as five consecutive, unexcused absences.

Oregon's 10-Day-Drop Policy

In Oregon, if a student is absent for 10 consecutive school days without any academic engagement or communication, schools are required by state law to unenroll the student from active enrollment.

If your student must be unenrolled due to the 10-day drop policy, re-enrolling when they return is typically a simple process. The school will help guide you through these steps.

If your student is withdrawn for truancy and you are within a district with a 3% cap, your student may not be able to choose to re-enroll with EVA this year unless your local district releases you. Before being re-enrolled, you will also need to provide enrollment documents.

[More Info](#)

TRUANCY PROCESS

**1
DAY**

Student, Parents,
& Learning Coaches
notified via text

Student added to
Truancy Trackers
Coach & Teachers
begin outreach

**3
DAYS**

**5
DAYS**

Truancy email sent
to students & LG
Coach & Teachers
continue outreach

Truancy letter
sent via
Certified Mail

**7
DAYS**

**10
DAYS**

Truancy Withdrawal
Warning email sent
to student & LG

Student is withdrawn
for truancy
(10-Day-Drop)

**11
DAYS**



Check your Attendance in ParentVue & StudentVue

- Login to ParentVue/StudentVue
- Choose Attendance from the Menu on the Left

The image shows two screenshots of the ParentVue/StudentVue interface. The left screenshot displays the 'Attendance' option in the left-hand menu. The right screenshot shows the 'Attendance' page for a student in Grade 08 at Evergreen Virtual Academy. It features a calendar for March 2025 with attendance status for each day. The status is 'Excused' (green checkmark) for March 6th and 7th, and 'Unexcused' (red X) for March 14th. The calendar also shows 'Activity' (green checkmark) for March 13th and 14th. A legend at the bottom indicates: Green checkmark for Excused, Orange circle for Tardy, Red X for Unexcused, Green checkmark for Activity, and Grey circle for Not Scheduled. The date range is set to All (09/03/2024-06/12/2025). A 'Detail: on' toggle is visible at the bottom right.

Chronic Absenteeism = Missing 10% of the school year



*= 2 days per month
= 18 days per year*



Aim for 9 or Fewer Absences

Student attendance is the BIGGEST factor impacting achievement, graduation, and future success.



Chronic Absences are Linked to:

- Lower Grades
- Poor Reading Skills
- Falling Behind
- Behavioral Issues
- Low Graduation Rates
- Dropping Out

I hope that I was able to answer your attendance questions, but if not, please feel free to contact me with any attendance-related questions or concerns.

I look forward to working with you. Thank you for your support and cooperation.

ATTEND. LEARN. SUCCEED.

Brittney Hague

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